Gallery Attendant
UI-Museum of Art

Posted: Apr 26, 2016
ID 70047

POSITION TYPE Student Employment
SALARY LEVEL $8.50
DURATION Ongoing
APPROXIMATE HOURS PER WEEK 15-20
IS THIS A PAID INTERNSHIP? no
SEMESTER AVAILABLE Fall 2016
FEDERAL WORK-STUDY - IF YES, THE EMPLOYER ACCEPTS WORK STUDY, BUT IT MAY NOT BE REQUIRED yes
ON-CAMPUS yes

DESCRIPTION
Host/facilitate visits to the University of Iowa Museum of Art (UIMA@IMU location). Welcome guests, give tours as scheduled or upon request, research UIMA collections, and prepare educational materials. Jobs available Fall 2016 and Spring 2017 with Summer 2016 options.

LOCATION
Nation Wide no
City Iowa City
State/Province Iowa
Country United States

DESIRED MAJOR(S)
Liberal Arts & Sciences /CLAS - Art & Art History

DESIRED CLASS LEVEL(S)
1st Yr Undergrad (Freshman), Sophomore, Junior, Senior, Masters Candidate, PhD Candidate

QUALIFICATIONS
Training is required; art background is helpful

REQUIRED WORK SCHEDULE
TBD within the following: Tues, Wed, Fri 10 a.m. - 5 p.m.; Thurs 10 a.m. - 9 p.m.; Sat, Sun noon - 5 p.m.

JOB FUNCTION
Performing Arts/Museum/Theatre

EMPLOYER WILL CONSIDER APPLICANTS WHO MAY REQUIRE EMPLOYMENT VISA SPONSORSHIP, NOW OR IN THE FUTURE (SUCH AS H1B)
yes

ADDITIONAL DOCUMENTS
Resume, Cover Letter, Writing Sample

DOCUMENTS REQUIRED
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ADDITIONAL DOCUMENTS NOTES
In addition to the above, must submit one academic writing sample. This can be a writing sample used for a class. Good writing skills are important for the job since the student employee will be helping to prepare educational materials.

How To Apply
Send resume, cover letter and academic writing sample by email to joyce-tsai@uiowa.edu

Requested Documents:
- Resume
- Cover Letter
- Writing Sample

Note: In addition to the above, must submit one academic writing sample. This can be a writing sample used for a class. Good writing skills are important for the job since the student employee will be helping to prepare educational materials.

Important Dates
Posted On: April 26, 2016
Applications Accepted Until: September 16, 2016

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