SAAH Honors in the Major Fall 2019
Instructions for Students

Students in SAAH may be eligible to graduate with honors in the Studio Art major. To be eligible, students must meet minimum GPA requirements by the beginning of the semester in which they will graduate: UI cumulative GPA of 3.33 and an art major GPA of 3.50. Students complete departmental honors projects during the semester they will graduate. Projects will be displayed in a group show the final week of classes. Students must also end the semester with the above minimum GPAs.

1. **Check your GPA.** Do you have a minimum 3.33 UI GPA and a 3.5 Art/Art History GPA? You can locate your major GPA at the bottom of the Art section in the degree audit.

2. **Decide on a research project.** You may choose to complete a project in any area of art. If you are a BFA student, you may choose to research a topic outside your BFA area. (Honors projects are in addition to BFA work, but may be included in BFA shows.)

3. **Secure a Faculty Advisor.** Speak with a faculty member about your project and ask if they would be willing to be your honors project faculty advisor. Once you secure a faculty advisor, they will decide how many semester hours you will earn. Most are 1-2 sh.

4. **Register for ARTS 4190 (studio art).** Either your faculty advisor will give you special permission to register OR you can ask them to send Megan or Lynne an email authorizing special permission.

5. **Meet with an academic advisor** to learn about the requirements of Honors in the Major. A group meeting will be held at the beginning of the semester.

6. **Apply for Graduation in MyUI.** This needs to be completed prior to the Honors in the Major application.

7. **Complete the Honors in the Major application.** Obtain required signatures and return to Lynne or Megan for processing.

8. **Work on your project and your abstract.** Prior to early registration for following semester, meet with academic advisors to review the format and content of your abstract. Your abstract should be in final form 2 weeks prior to the Honors show/last week of classes.

9. **Obtain final abstract signatures:** Have a paper copy of your abstract signed by 1) Department Honors Advisor 2) SAAH Department Honors Faculty Advisor. Scan for your records and turn in to Lynne or Megan, due Friday of last week of classes.

10. **Prepare for the Honors show.** Honors show is during the final week of classes. *Due no later than the Monday before the Honors Show,* send Lynne details of your pieces, including numbers and dimensions, to prepare the gallery spaces. You will be sent information about where and when you can set up and gallery requirements by the weekend before the show. *(See bottom of document for more info)*
11. **Upload the following to** [https://uiowa.qualtrics.com/jfe/form/SV_db2DeBK1WA8xEhf](https://uiowa.qualtrics.com/jfe/form/SV_db2DeBK1WA8xEhf). **Due Friday before Honors Show.**
   a. jpeg image of your project to be added to the SAAH Honors website.
   b. Electronic copy of your signed abstract

12. **Optional abstract upload** to the College of Liberal Arts and Sciences Thesis Submission [https://clas.uiowa.edu/faculty/honors-thesis-or-project-submission](https://clas.uiowa.edu/faculty/honors-thesis-or-project-submission)

13. **Participate in the show.** The SAAH Honors Show occurs during the last week of classes and is a requirement of HiM.

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### Dates At-A-Glance
- Prior to Week 6: Apply for Graduation via MyUI
- September 16th: Submit Honors in Major Application to Lynne/Megan
- Early Registration: Meet with Advisors to start abstract edits
- Monday prior to Honors Show: Send dimensions of project to Lynne
- Friday prior to Honors Show: Advisors signatures on abstract
- Friday prior to Honors Show: Submit abstract & .jpeg to link
- **Honors Show = Final week of classes**

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**Teacher Education Program (TEP) students and students graduating in the summer:**

Students who are graduating in the summer or who will be student teaching their final semester will not submit the HIM application until the beginning of the semester they plan to graduate.

Your faculty advisor must approve this. After you have completed all other HIM requirements the semester prior, meet with an advisor and fill in the HIM application at the beginning of the semester you are graduating. While unlikely, it is possible, that if your GPA drops below the requisite GPA by the beginning of your final semester, you would not be eligible to graduate with HIIM, even if you did the project the semester before.

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### Preparing for the Honors Show

a) You will need to complete a gallery form for HiM. These are available from Sara Pettit in 150 ABW. Return form to her.

b) If you will need computers, contact [andrew-evans@uiowa.edu](mailto:andrew-evans@uiowa.edu). If you need pedestals, contact gallery supervisors. Sara Pettit can provide this information.

c) In order to plan the exhibit layout, we will need the number, dimensions and whether pieces are 2D or 3D, and whether they require an outlet.

d) A layout of the galleries will be sent to you the weekend before the show. You are responsible for set up that Monday, take down and repair of any damage to gallery you create.