UNDERGRADUATE BULLETIN

UNDERGRADUATE PROGRAMS IN STUDIO ART AND ART HISTORY

This bulletin is reviewed annually by the Director of Undergraduate Studies (DUS) and contains information about the undergraduate policies and programs of the School of Art and Art History (SAAH). It should be read in conjunction with the General Catalog. The Undergraduate bulletin takes precedence over all other documents, including the General Catalog.

http://art.uiowa.edu/
E-mail address: art@uiowa.edu
Telephone: 319/335-1771

Reprints of the School of Art and Art History requirements are also available, free of charge, from the Undergraduate Academic Advisors.

Updated 1/14/14
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IMPORTANT PHONE NUMBERS

School of Art and Art History:
- Studio Arts Main Office  319-335-1771
- Studio Arts Academic Advisor Office  319-384-0940
- Art Building West Main Office  319-335-1376
- ABW Academic Advisor Office  319-384-1817
- SAAH Director  319-335-1779
- Director of Undergraduate Studies  319-384-3675
- Department Administrator  319-335-1770
- Admin Assistant/Gallery Coordinator  319-335-1779

A University of Iowa Directory may be found on-line at: Phonebook/E-mail - The University of Iowa.

UNDERGRADUATE PROGRAM

The School of Art and Art History has two Divisions; the Art History Division and the Studio Division. Within the Studio Division there are four Studio Areas, each with an Area Head. They are: Dimensional Practice, Printmaking, Painting & Drawing, and Media, Social Practice & Design. Under the Dimensional Practice Area there are four disciplines: Ceramics, 3D Design, Jewelry & Metal Arts, and Sculpture. Under the Media, Social Practice & Design Area there are three disciplines: Graphic Design, Intermedia, and Photography.

Area Heads:
- Barbara Mooney, Art History  barbara-mooney@uiowa.edu
- Laurel Farrin, Painting and Drawing  laurel-farrin@uiowa.edu
- Robert Glasgow, Printmaking  robert-glasgow@uiowa.edu
- Ab Gratama, Media, Social Practice and Design  ab-gratama@uiowa.edu
- Steve McGuire, Dimensional Practice  s-mcguire@uiowa.edu

Director of Undergraduate Studies:
- Monica Correia  monica-correia@uiowa.edu

Honors Advisors:
- Kee-ho Yuen, Studio Art  kee-ho-yuen@uiowa.edu
- Christopher Roy, Art History  christopher-roy@uiowa.edu

Academic Advisors:
- Lynne Lanning  lynne-lanning@uiowa.edu
- Molly Rechkemmer  molly-rechkemmer@uiowa.edu
BACHELOR OF ARTS: ART

The Bachelor of Arts with a major in art requires a minimum of 120 s.h., including at least 39 s.h. of work for the major. The program provides a foundation in art history as well as an understanding of the formal traditions and contemporary practices in studio art. Students take courses in the school's studio art programs, including ceramics, graphic design, three-dimensional (3-D) design, drawing, intermedia, jewelry and metal arts, painting, photography, printmaking, and sculpture.

Bachelor of Arts students majoring in art may count a maximum of 50 s.h. earned in art and art history courses toward the degree; they must earn at least 70 s.h. of credit in courses outside the School of Art and Art History in order to graduate.

B.A. students with a double major in the school (e.g., a major in art and a major in art history) or a major and a minor in the school (e.g., a major in art and a minor in art history) must earn at least 56 s.h. of credit in courses outside the School of Art and Art History in order to graduate.

All students must complete the College of Liberal Arts and Sciences General Education Program.

Students majoring in art begin their study in the Bachelor of Arts program. Those interested in pursuing concentrated work in a specific studio art program may apply for admission to the Bachelor of Fine Arts program through a process called "clearance," in which the faculty evaluates the student's readiness for B.F.A. study. Clearance usually takes place during the third year, but it may be conducted earlier or later, depending on the student's readiness.

The major in art for the Bachelor of Arts requires the following course work. Not all courses are offered every semester, including required courses. When planning their course work, students should consult their advisors and ISIS to determine when specific courses will be offered.
REQUIREMENTS FOR THE STUDIO ART MAJOR, BACHELOR OF ARTS DEGREE

There are two degrees for the Studio Art major. One is the Bachelor of Art (BA) degree. The second is the Bachelor of Fine Arts (BFA) degree. You do not choose the BFA. It is something you are selected into. The BFA requires that you fulfill 62 semester hours (sh) of art courses, fulfill requirements of the BA degree and additional course requirements. If you are considering a BFA, please see your academic advisor as soon as possible. The requirements below are for the BA degree for Studio Art majors.

For the BA degree there is a required minimum of 39 semester hours of art, art history, and art education coursework. No more than 50 art hours will count towards graduation.

Required Studio Courses:

#1 These TWO (2) courses must be completed prior the student taking any other studio courses. Failure to do so may result in regression rules being invoked by the Registrar and the student being withdrawn from the course the first week of class.

____ 01A:003 Basic Drawing (3 sh ) (ARTS:1510)
____ 01A:004 Design Fundamentals (3 sh ) (ARTS:1520)

#2 Any TWO (2) of these introductory three dimensional courses (6 sh total):

____ 01C:060- Exploring Forms in Clay I (3sh) (CERM:2010)
____ 01T:021 Problems in 3D Design I: Form and Structure (3 sh) (TDSN:2210)
____ 01J:090 Intermedia I (3sh) (INTM:2710)
____ 01N:015 Undergrad Sculpture 1(3 sh) (SCLP:2810)
____ 01G:084 Intro to Jewelry and Metal Arts (3sh) (MTLS:2910)

#3 Any TWO (2) of these introductory two dimensional courses (6 sh total):

____ 01D:090 Graphic Design I (3 sh) (DSGN:2110)
____ 01F:007 Life Drawing (3 sh) (DRAW:2310)
____ 01K:009 Painting I (3 sh) (PNTG:2410)
____ 01L:036 Beginning Digital Photography (3 sh) (PHTO:2510)
____ 01M:011 Intro to Printmaking (3 sh) (PRNT:2610)

#4 Any TWO (2) of the following art history courses:

It is highly recommended these are taken prior to art history courses in section #5- each 3 s.h.

____ 01H:002 Arts of Africa (ARTH:1020)
____ 01H:005 From Cave Paintings to Cathedrals (previously, Western Art and Culture Before 1400) (ARTH:1050)
____ 01H:006 Mona Lisa to Modernism (previously Western Art and Culture After 1400) (ARTH:1060)
____ 01H:016 Asian Art and Culture (ARTH:1070)

#5 Any TWO (2) art history courses which are NOT in section #4. (select from 01H:001, 01H:004, 01H:008, 01H:009,01H:010, 01H:020, or any course 01H:020 --- 01H:199, excluding 01H:099 and 01H:007)

____ 01H:__________ __________ 01H:__________

GRADUATING WITH HONORS IN THE STUDIO ART MAJOR: 01P:190 (ARTS:4190) will be required your final semester, if you plan to graduate with honors in studio art. You need a minimum UI GPA of 3.33 and an art major GPA of 3.5 at the beginning and end of your final semester. See the undergraduate academic advisor for more information about the project and paperwork required.
BACHELOR OF FINE ARTS: ART

The Bachelor of Fine Arts with a major in art requires a minimum of 120 s.h., including 62 s.h. of work for the major. The program provides a foundation in art history as well as an understanding of the formal traditions and contemporary practices in studio art. It also includes a concentration in studio art. B.F.A. students select a studio art discipline, choosing from ceramics, graphic design, three-dimensional (3-D) design, drawing, intermedia, jewelry and metal arts, painting, photography, printmaking, and sculpture. They may not select papermaking, calligraphy, or bookbinding as their studio art discipline.

Bachelor of Fine Arts students majoring in art may count a maximum of 62 s.h. earned in art and art history courses toward the degree; they must earn at least 58 s.h. of credit in courses outside the School of Art and Art History in order to graduate.

All students must complete the College of Liberal Arts and Sciences General Education Program.

Students majoring in art begin their study in the Bachelor of Arts program. They may apply to the Bachelor of Fine Arts program after consulting with the faculty in the studio discipline of their choice. Students are admitted to the B.F.A. program through a process called "clearance," which is conducted once each semester; they must be admitted to the B.F.A program at least one semester before they graduate. Students who wish to enter the B.F.A. program should consult the faculty in their major studio art discipline for information about the required portfolio review.

B.F.A. students complete all requirements for the B.A. major in art plus additional studio work. They also must present a show of their work before they graduate.

The art major for the Bachelor of Fine Arts requires the following work.

Required Courses for the Bachelor of Arts
All course work required for the B.A. with a major in art; see "Bachelor of Arts: Art" above

Additional Studio Art for B.F.A. Students
All of these:

Three advanced courses in the student's studio art discipline
One introductory course and one advanced course in a second studio art discipline
One introductory course and one advanced course in a third studio art discipline
BFA CLEARANCE ELIGIBILITY

Students should meet with BFA faculty advisors in their desired discipline to determine readiness for clearance. To qualify to sit for the BFA clearance students must have completed:

- The foundation courses: Basic Drawing and Design Fundamentals
- 1 introductory course in the BFA discipline
- 2 upper level courses in the BFA discipline- students may also be enrolled in 2 upper level courses at the time of the clearance if they are not already completed

Students must meet with an undergraduate academic advisor to obtain the clearance form (below) and finalize their clearance eligibility.

School of Art and Art History, Bachelor of Fine Arts-- Clearance

Student Name ______________________________________________
Student UID number ___________________________
Semester/Year _________________________
Area of Clearance __________________________________________

Student has met requirements for clearance: ________________________
(academic advisor signature)

This student: has passed _______
has not passed _______

Faculty Signatures:

_________________________________________________________
_________________________________________________________
_________________________________________________________
_________________________________________________________
_________________________________________________________
_________________________________________________________

BFA Faculty Advisor (Print Name):

_________________________________________________________

BFA Faculty Advisor (Signature):

_________________________________________________________
BFA students must present a show of their work before they graduate.

BFA students must have a BFA show the semester they are graduating. Any variations to this need to be approved by the BFA faculty advisor and academic advisors. This show must be advertised with flyers and other media. If you are graduating with Honors in your Studio Art major, you can combine your Honors and BFA show. See the academic advisors for requirements.

The following galleries are available for BFA shows:

- SA Atrium Gallery
- The Ark
- 3rd Floor ABW Atrium
- Checkered Space 2 (Calvin Hall)
- For performances: 116 or 240 Art Building West
- Honors Gallery (Belin-Blank Center)- for information contact honors-gallery@uiowa.edu
- Kendall Gallery (IMU)- for information contact imu-gallery@uiowa.edu
- BFA shows may also be held in the graduate gallery spaces, Art Gallery West and the Drewelowo Gallery, with special permission of the Faculty Gallery Coordinator.

Gallery bookings for fall semester will begin the first week of April and for spring semester, the first week of October. Information regarding bookings will be sent to all students via email.

Students need to fill out a gallery agreement (see following page) and turn in a completed copy at least two weeks prior to the BFA show. BFA students also need to fill out the BFA Exhibition Plan and Review form (see following pages) with their BFA Faculty Advisor during the week of their show.
REQUESTS, PROCEDURES AND AGREEMENT FOR ALL GALLERIES

Only currently registered students in the School of Art and Art History (SAAH) are eligible to use the exhibition spaces. No gallery space may be used unless booked through the SAAH Gallery Coordinator. SAAH Administration reserves the right to remove unauthorized exhibitions at the exhibitor’s expense. To arrange an exhibit, discuss content, materials and logistics with your faculty sponsor. Each student may only have one, week-long exhibition per year (solo, two-person, or group). Review the following guidelines: find a faculty member who agrees to work with you on your show (faculty sponsor), complete this agreement, and have your faculty sponsor sign where indicated. Return the completed form to Sarah Cavanaugh as soon as possible. If you must cancel, please give at least two weeks notice; often there is a waiting list. The open spot will be filled according to the waiting list and is not transferrable to another artist. Keep a copy of this agreement for your reference. You are responsible for following these guidelines. By signing this agreement you understand the space is NOT secure and there will NOT be a gallery monitor during the exhibit.

Plan your exhibit to run Monday-Saturday 8:00 a.m. – 8:00 p.m. The custodial/monitor staff will lock gallery spaces at night. The space will not be available to you until Sunday beginning at 3:00 p.m. the week of your opening. Do not prop the outside doors open. You are responsible for providing all labor and supplies required to install your exhibit. Lab Specialists and other SAAH staff are not available to help you. Any special needs must be approved in advance by the Faculty Gallery Coordinator. If approved, the maximum time that Lab Specialists will be available is two hours. Pedestals are available upon request from the Gallery RA. Please have everything installed by 8:00 a.m. Monday morning. Failure to install a scheduled show may result in the forfeiture of eligibility to exhibit in SAAH galleries in the future.

Promotional materials must say “Sponsored by the School of Art and Art History, College of Liberal Arts and Sciences” and “Individuals with disabilities are encouraged to attend all University of Iowa sponsored events. If you are a person with a disability who requires an accommodation in order to participate in this program, please contact the School of Art and Art History at 335-1771.” You are responsible for printing and circulation of any promotional materials. If you would like an e-mail sent to the faculty and students at the SAAH please send an e-mail with all the details to sarah-cavanaugh@uiowa.edu. The name of the exhibitor or group show must be displayed at the exhibit.

Receptions may be held during building hours as posted (7:00am-10:00pm daily) and all reservations and publications must be approved by the SAAH office. THE SERVING OF ALCOHOL IS NOT PERMITTED IN ANY AREA IN ANY OF THE ART BUILDINGS.

NOTE: BFA students are required to post informational postcards of their show on the Undergraduate Bulletin Board next to the Ark Gallery as well as on campus. Postcards should also be given to students’ BFA and/or Honors Faculty Advisor.

Remove your show by the following Sunday by 12:00pm unless other arrangements are made with the incoming artist. Please leave the space in the same good condition in which you found it. Spackle the walls, clean the floor (charcoal is especially resistant to cleaning so please use a tarp on the floor if you’re doing charcoal drawings on site), remove trash, and repaint the walls if necessary. You will be given ½ gallon of paint. You are responsible for all primer or additional paint needed. You will be held responsible for any additional cleaning, damaged or unclean supplies such as paint trays and brushes, hauling or repair that the School of Art and Art History incurs. If the space is not restored to its original condition, a maximum $250.00 fee will be charged to you after the condition of the gallery has been assessed.

__________________________ (initial)

I will be registered for classes at the time of the show.

__________________________ (initial)

You may pick up a key from Sarah Cavanaugh (for shows at ABW) or Sheryl Lyle (for shows at SA) the Friday before of your exhibit. A charge slip will be filled out for a $200.00 key deposit (if needed) and $250.00 cleaning fee. The charge slip will be destroyed upon return of the key the Monday after your exhibit. If the key is not returned, you will be charged $200.00 for the re-keying of the gallery. If you want the gallery opened/closed at times different from those described above, you will need to make arrangements with Sarah. Due to lack of security monitors, the School of Art and Art History will not be responsible for theft or vandalism.

__________________________ (initial)

We encourage all students to consider the ramifications of their work and to be particularly aware of its impact upon the audience. In light of this, we remind students to be cognizant of the University’s policy not to discriminate against any individual or group based upon their race, religion, gender, national origin, disabilities or sexual orientation.

• No illegal acts are permitted.
Use of live nudity must be confined to the exhibition space and requires a signed agreement and permission of the Director before the exhibition/performance.

Use of equipment with sound should be kept at low and reasonable levels due to the proximity of offices, classrooms, and studios.

Artwork, as well as props, wires and cords, should not interfere with the normal flow of traffic.

No physical changes to the structure (walls, lighting track, flooring, ceiling, etc) of the gallery without special permission of the Faculty Gallery Coordinator. For example, only holes in the walls made from normal hanging procedures are allowed.

Artwork may hang from the walls of the gallery only. No artwork may hang from the lighting tracks or the trusses; artwork may not exceed the height of the gallery walls (Studio Arts Building). Students using the ABW 3rd Floor Atrium must use the hanging system; no physical changes to the walls are allowed.

Exceptionally heavy objects requiring more than two persons to lift must have prior approval.

Alcoholic beverages are not allowed on the University campus and cannot be used as any part of your show.

Blood, body fluids, or any other types of pathogens are prohibited.

State Fire Safety laws prohibit the use of open flames of any kind.

Firearms (i.e.: any usable weapon or usable weapon parts) and explosives are prohibited.

Live animals or live insects are not permitted as part(s) of exhibitions.

All University of Iowa policies apply and will be enforced. If you have questions about any portion of your installation, please discuss it with your Faculty Advisor.

The School of Art and Art History reserves the right to post signs and/or close the gallery doors for any show that contains content that is considered explicit or controversial.

The policies, procedures and requirements provided in this document are subject to change without notice. If you have any questions or concerns contact Sarah Cavanaugh (sarah-cavanaugh@uiowa.edu or 335-1779).

Please sign below to indicate your acceptance of the above conditions.

Student Name ___________________________ E-mail address ___________________________

Circle one: BFA student MA student MFA student

Circle one: The Ark SA Atrium Porch Drewelowe Gallery Levitt Gallery ABW 3rd Floor Atrium Art Library

ID Number ___________________________ Phone ___________________________

Date of show ___________________________

Please include a detailed description of proposed exhibition:

_________________________________________________________________________________________________________________________________

_________________________________________________________________________________________________________________________________

Student Signature ___________________________ Date ____________

If the exhibition is not in compliance with the above description or does not meet the standards of the BFA show requirements, the faculty sponsor has the discretion to cancel the exhibition.

This section is to be completed by the Faculty Sponsor:

The student has met with me to discuss the content of their show and I approve the content discussed/described above.

(Initial by faculty)

(For undergraduates only) The student has passed BFA clearance.

(Initial by faculty)

Faculty Sponsor Signature ___________________________ Date ____________

Three Weeks Before Your Show Date:

Faculty Gallery Coordinator Signature ___________________________ Date ____________

(Professor Kee-ho Yuen)
BFA EXHIBITION PLAN AND REVIEW

________________________________________

(Name of candidate)         (ID number)

BFA Advisor (Please print) : ____________________________________________

(To be completed with the gallery agreement.)

**PLAN:** Dates of exhibition ____________________________.

Brief description:________________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

* * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * *

**REVIEW:** (To be completed during or following the BFA Exhibition Review and returned to Sarah Cavanaugh.)

___________________________________ has been reviewed today ___/___/_____ and

(name of candidate)

_________________________ be permitted to complete the requirements for the BFA degree with a discipline in

(will / will not)

_________________________

(studio major discipline)

Signature of BFA Faculty Advisor _______________________________________

____________

(date)

Revised: 10/2012
BACHELOR OF ARTS: ART HISTORY

The Bachelor of Arts with a major in art history requires a minimum of 120 s.h., including 45 s.h. in art and art history and 12 s.h. in humanities disciplines.

Art history engages in problems of historical analysis and in interpretation of culture. The program provides students with a strong liberal arts background and prepares them for competitive placement in graduate schools across the country. As students progress through the major, they become familiar with historical relationships between art objects and society, learn techniques of formal analysis, study patterns of patronage, and absorb methods for interpreting the meaning of paintings, sculptures, and architecture. In the course of their studies, art history majors develop their research abilities and writing skills.

Bachelor of Arts students majoring in art history may count a maximum of 50 s.h. earned in art and art history courses toward the degree; they must earn at least 70 s.h. of credit in courses outside the School of Art and Art History in order to graduate.

B.A. students with a double major in the school (e.g., a major in art history and a major in art) or a major and a minor in the school (e.g., a major in art history and a minor in art) may count a maximum of 64 s.h. of credit in art and art history courses toward the degree; they must earn at least 56 s.h. of credit in courses outside the School of Art and Art History in order to graduate.

All students also must complete the College of Liberal Arts and Sciences General Education Program.

The major in art history requires the following course work.

All of these, taken before enrollment in courses numbered 099 and above:

- 01H:005 (ARTH:1050) From Cave Paintings to Cathedrals 3 s.h.
- 01H:006 (ARTH:1060) From Mona Lisa to Modernism 3 s.h.
- 01H:007 (ARTH:1080) Writing About the Visual Arts 3 s.h.

One of these:

- 01H:002 (ARTH:1040) Arts of Africa 3 s.h.
- 01H:016 (ARTH:1070) Asian Art and Culture 3 s.h.

All of these:

- 01H:099 (ARTH:2975) Undergraduate Seminar in the History of Art (taken fall of junior or senior year) 3 s.h.
- Three courses chosen from those numbered 01H:020 (ARTH:2130) through 01H:098 (ARTH:2050), excluding 01H:029 (ARTH:1000) 9 s.h.
- Five upper-level courses chosen from those numbered 01H:100 (ARTH:3000) through 01H:199 (ARTH:3990) 15 s.h.

Studio Art

All students must take this course:

- 01A:003 (ARTS:1510) Basic Drawing 3 s.h.
One of these:

01A:004 (ARTS:1520) Design Fundamentals
01C:060 (CERM:2010) Exploring Forms in Clay I 3 s.h.
01F:007 (DRAW:2310) Life Drawing I 3 s.h.
01G:084 (MTLS:2910) Introduction to Jewelry and Metal Arts 3 s.h.
01K:009 (PNTG:2410) Painting I 3 s.h.
01M:011 (PRNT:2610) Introduction to Printmaking 3 s.h.
01N:015 (SCLP:2810) Undergraduate Sculpture I 3 s.h.

Courses in Other Disciplines
Four or more courses chosen from at least three disciplines outside art and art history (e.g., anthropology, classics, history, literature, philosophy, political science, religious studies, sociology) 12 s.h.

Course selections must be approved by an undergraduate advisor.

DOUBLE MAJORS IN STUDIO ART AND ART HISTORY

Getting a double major in Studio Art and Art History is a relatively easy thing to do, if you are beginning as an Art History major. The Art history major requires that you take Basic Drawing and one intro level studio course. To complete the Studio Art major requires you take Design Fundamentals and three additional intro level studio art courses. Ultimately, you will need two in the two-dimensional disciplines and two in the three-dimensional disciplines. The Art History major requirements will satisfy the art history requirements and the elective art hour requirements of the Studio Art major.

With a double major you can share the art courses and hours. There is not a limit on how many art courses you can take that will count towards graduation, but you will need to have at least 56 NON ART hours. If you are Studio Art major and want to add the Art History major, you will take less studio art courses because there are more hours and specific coursework required for the Art History major.

Studio Art major and Art History minor:

The rule in the College of Liberal Arts and Sciences is that you CANNOT share hours and courses between the major and the minor. If you have a BA in Studio Art and a minor in Art History, you will take 4 art history courses not taken to satisfy requirements of the Studio Art major, instead of the 5 required for non-Studio Art majors getting an Art History minor. With a BA in Studio Art and a minor in Art History you will end up taking 39 s.h. of art for the Studio Art major plus 12 s.h. of art for the Art History for a minimum of 51 s.h. of art. You will also take 8 art history courses, four for the studio art major and 4 for the art history minor. The rest of the rules in the catalog for the studio art major and the art history minor remain the same. The student must have 56 non-art hours to graduate. If you are getting a BFA and an Art History minor you will have a minimum of 62+12 s.h =74s.h. of art +56 s.h. of non-art coursework.

Art History Major and Studio Art Minor:

This is not really recommended since a Studio Art major can be obtained with the same number of courses. The Art History major would need to have 45 s.h. of art plus 12 s.h. of studio art for a total of 57 s.h.of art hours. The student will share the Basic Drawing course, because it is required for the Art History major and the Studio Art minor. The intro level course used for the Art History major will not count for the Studio Art minor. The Art History major would then need to take two intro level courses in addition to the one taken for the Art History major and two upper level courses in the same discipline as the intro courses taken for the minor. If the student substitutes an art history course for one of the studio art upper levels, it has to be in addition to the art history courses taken for the Art History major. The Student must have 56 non-art hours to graduate.
Remember that with only a Studio Art BA or only an Art History BA, you are limited to 50 s.h. of art that will count towards graduation. Check with an advisor if you have problems calculating the number of non-art hours you have.

**MINOR IN ART HISTORY**

The minor in art history requires a minimum of 15 s.h. in art history courses, including 12 s.h. in advanced courses taken at The University of Iowa. For the minor, courses numbered 01H:020 (ARTH:2130) Introduction to African Architecture and above are considered advanced. Students must maintain a g.p.a. of at least 2.00 in the minor. Course work in the minor may not be taken pass/nonpass.

The minor must include one survey-level course chosen from 01H:002 (ARTH:1040) Arts of Africa, 01H:005 (ARTH:1050) From Cave Paintings to Cathedrals, 01H:006 (ARTH:1060) From Mona Lisa to Modernism, and 01H:016 (ARTH:1070) Asian Art and Culture. Before registering for a course, students must satisfy all prerequisites for the course.

Course work applied toward the minor in art history may not be used to satisfy requirements for the major in art. Students earning a major in art and a minor in art history must consult with their advisors.

**MINOR IN STUDIO ART**

The minor in art requires a minimum of 15-16 s.h. in art courses, including at least 12 s.h. in courses taken at The University of Iowa. Students must maintain a g.p.a. of at least 2.00 in the minor. Course work in the minor may not be taken pass/nonpass. Courses in art education, bookbinding, calligraphy, graphic design, and papermaking and courses with prefixes 01B and 01P do not count toward the minor in art.

The minor must include 01A:003 (ARTS:1510) Basic Drawing (or an equivalent) and 12 s.h. of studio art course work (one introductory course and one advanced course in each of two studio art programs). Students may substitute one art history course for one of the advanced studio courses. Before registering for a course, students must satisfy all prerequisites for the course.

Course work applied toward the minor in art may not be used to satisfy requirements for the major in art history.

**TRANSFER WORK**

To become a Studio Art major, you only need to be admitted to The University of Iowa and declare a Studio Art major. A portfolio is not considered in your admission to the major. There are currently two prerequisite courses that must be taken prior to taking any Studio Art courses: Basic Drawing and Design Fundamentals. Design Fundamentals is a course unique to The University of Iowa SAAH and we have not encountered any other universities who offer a course with content similar to this computer-based course.

Unless an art history course has been automatically accepted by admissions, all Studio Art and Art History courses that you wish to have considered to fill a course requirement must go through either a Studio Arts portfolio review or Division Head of Art History course review. The portfolio review for Studio Art courses is typically held on the Friday before classes begin in the spring and fall semesters. Sarah Cavanaugh is in charge of setting up the portfolio reviews for students.
For a portfolio review, you collect approximately 8-10 of your best works in the discipline you wish to have assessed and bring those in for review by a faculty member in that discipline. High school work cannot be used to waive a class. If you pass the portfolio review for a course, the hours and grades will be transferred in from the community college or four-year university.

Note:

• If you did not get a C or higher on a course, we may not recommend you transfer the course as you could end up on probation your first semester. See an academic advisor.
• You may not want to bring in many hours, as it will limit what you can take at the UI. Please speak with your academic advisor about this.
• There is a limit on the number of hours you can transfer to the UI to use for your Art History or Studio Art major. Please see your academic advisor.
• You cannot use portfolio review work from an Elements class.

Some colleges have an agreement with UI admissions to receive equivalency for two art history courses – From Cave Paintings to Cathedrals and From Mona Lisa to Modernism. Their courses will automatically be shown on your degree audit if they were allowed. Any other art history course you would like to have considered will go through a review process with the Division Head of Art History. They will require information about your university, the full course syllabus and your grade in the class. Please see your academic advisor for help in setting up a review of each course you wish considered.

There is a limit on the number of courses that will be accepted outside of the UI for the Art History major.

Please set up an appointment with your academic and faculty advisor as soon as possible after transfer.

If you are a transfer student who has not completed your foreign language requirement, please get started on this as soon as possible. Check your degree audit to see if you have fulfilled this requirement.
Date __________________________

Student Name ___________________________ Student UID number ____________________________

Faculty only signs if student is to be awarded substitution of course for a requirement of the Art History BA degree.

<table>
<thead>
<tr>
<th>Transfer Course Name/Number/College/Grade</th>
<th>Substitutes for specified UI course</th>
<th>Faculty Signature</th>
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Additional space to designate the Colleges or Universities where the courses above were taken:

1. ___________________________________________________________________________
2. ___________________________________________________________________________
3. ___________________________________________________________________________

NOTE:
1. SAAH policy limits the amount of transfer course hours that can be applied to the Art History BA degree to 15 semester hours.
2. Before transferring a course with a grade of C or lower, please consult with an academic advisor as this will affect the GPA in the major.
## Transfer Portfolio Review Form

**Date**

**Student Name**

**Student UID number**

<table>
<thead>
<tr>
<th>Course Name/Number</th>
<th>Faculty Signature</th>
<th>Undergrad Advisor Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>01A:003 (ARTS:1510) Basic Drawing</td>
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<tr>
<td>01A:004 (ARTS:1520) Design Fundamentals</td>
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<td>01C:060 (CERM:2010) Exploring Forms in Clay I</td>
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<tr>
<td>01D:090 (DSGN:2110) Graphic Design I</td>
<td></td>
<td></td>
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<tr>
<td>01F:007 (DRAW:2310) Life Drawing</td>
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<tr>
<td>01G:084 (MTLS:2910) Intro Jewelry &amp; Mtls</td>
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<tr>
<td>01J:090 (INTM:2710) Intermedia I</td>
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<tr>
<td>01K:009 (PNTG:2410) Painting I</td>
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<tr>
<td>01L:036 (PHTO:2510) Begin Digital Photo</td>
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<tr>
<td>01M:011 (PRNT:2610) Intro to Printmaking</td>
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<tr>
<td>01N:015 (SCLP:2810) Undergrad Sculpture I</td>
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<tr>
<td>01T:021 (DSGN:2210) Problems in 3D Dsgn I</td>
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</tbody>
</table>

**Recommendations for credit from upper level courses:**

<table>
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<tr>
<th>Course Name/Number</th>
<th>Faculty Signature</th>
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*Please remember to remind students:* 1. that the material needs to come from a college level course, but not an elements class. They can include some work from outside the class. 2. That they should speak with an academic advisor prior to portfolio reviewing material from a course where they got a C or lower. GPAs below 2.0 in your major could put them on academic probation.
HONORS

Art or Art History majors who are members of The University of Iowa Honors Program (UIHP) may apply for honors in the Art or Art History majors the semester before graduation. Honors in a departmental major, such as studio art or art history, is different than the UI Honors Commendation that honor students may receive. Receiving honors in a departmental major involves the fulfillment of specific departmental requirements, and may include a thesis or special project, as well as a special honors seminar or class. In order to participate in The University of Iowa Honors Program you must maintain a University of Iowa g.p.a. of 3.33. In order to achieve honors in studio art or art history at graduation, you must maintain a g.p.a. of 3.50 in your major.

**Studio Art** Honor students in studio art must maintain a g.p.a. of at least 3.50 in the major. Each student must complete an honors project supervised by a studio art faculty member, prepare a statement of the sources of the studio work, and hold an exhibition of the honors project. The statement may be based on the history of art, history of ideas, philosophy, and so forth, and should be written under the supervision of faculty in the student's studio discipline. Students must register for 01P:190 Honors in Studio Art for 0-3 s.h.

**Art History** To earn a degree with honors in art history, students must complete the requirements for the B.A. in art history with a g.p.a. of at least 3.50 in art history courses. There are two options for earning the degree with honors.

**Option 1:** Students take two upper-division courses with honors designation and complete an extra project, such as an annotated bibliography, a supplemental paper or presentation, or a comparable project endorsed by the professor. Then students enroll in a third upper-division course appropriate to their honors thesis topic and write the thesis (5,000 to 7,000 words) as part of the course, for an additional 1 s.h. Students must register for 01H:190 Honors Research in Art History for 0-3 s.h.

**Option 2:** Students research and write an honors thesis of 10,000 to 15,000 words under the direction of an art history professor, earning 3 s.h. Students work with an art history faculty member as their honors thesis advisor. They must have the honors thesis advisor's approval before beginning work on their thesis project. Students must register for 01H:190 Honors Research in Art History for 0-3 s.h.

The thesis should conform to the Graduate College format for theses; see the Manual of Rules and Regulations of the Graduate College in the Graduate College section of the Catalogue. The title page must follow The University of Iowa Honors Program format (available on the UIHP website).

**How to Apply for Honors in Studio Art or Art History** Students who wish to apply for honors in studio art or art history must take the following steps:

1. Meet with, discuss and receive approval for the proposed honors project or thesis from a studio or art history faculty member. If the professor approves your project, that professor becomes your honor thesis/project advisor. The student would then enroll in 01P:190 Honors in Studio Art or 01H:190 Honors Research in Art History (students with a double major in studio art and art history may apply for honors in both majors). Students must obtain the instructor number of the faculty member they are working with (honors project/thesis director) directly from the instructor in order to add the course. Students must add 01P:190 or 01H:190 with an add slip (not on ISIS), which requires the instructor's (honors project/thesis director's) signature, as well as the signature of the academic advisor. The number of semester hours of credit for these courses should be determined with the honors project/thesis director.
2. Students must fill out an Honors Graduate Application. Students will need to know their UI g.p.a and their major g.p.a, as well as the name of the studio art or art history Honors Advisor (check with the Undergraduate Advisor for their names). Prior to obtaining the signatures of the professor who will be directing the project/thesis (known as the project/thesis director), and the studio or art history Honors Advisors on the application, the applicant must have the application initialed by the academic advisor. Once the application is completed and signed, the student must turn in the application at 420 Blank Honors Center by the appropriate deadline.

Research Funding Honors students whose research requires travel may also apply for an Honors Travel Award of up to $500.00. Travel awards cover expenses such as travel by common carrier, lodging, tolls, parking, and meals. Travel awards are made once each semester, so check for the appropriate deadlines.

Completion of the Honors Project Once students have applied for Graduation with Honors in Studio Art or Art History, and have enrolled in the appropriate honors class (01P:190 or 01H:190), they begin work on their project/thesis. When the project/thesis is complete, students will proceed as follows:

Studio Art: Studio art students are required to have a show of their honors project. B.F.A. honors students may include the honors project in their BFA show. B.A. students must arrange a showing of their honors work, preferably on campus. The Honors Program has limited space to display project work. The show must be publicized in the SAAH, and in the Blank Honors Center, at a minimum. Once the show is over, students should complete a Thesis/Project Title Page. After the project title page has been printed (with the student's information), students take the title page to the Honors Program and have the title page approved with the official stamp. Students must then add the one-page artist's statement, the documentation of the project (original art work, photos, slides, CDs, DVDs etc), and a copy of the show flier. At that time the student secures the signatures of the studio art honors thesis/project director as well as the studio art Honors Advisor. These are usually two different professors. The completed package should be turned into the Honors Program office by the deadline for the semester.

Art History: When art history honors students have finished the honors thesis, and the thesis has been approved by the honors thesis director, the student should complete a Thesis/Project Title Page. Once the project title page has been printed (with the student's information), the student takes the title page to The University of Iowa Honors Program in the Blank Honors Center and has the title page approved with the official stamp. At that time, the thesis itself is attached, and the student secures the signatures of the thesis/project director and the art history Honors Advisor. These are usually two different professors. The completed package must be submitted to the Honors Program office by the deadline for the semester.
INDIVIDUAL INSTRUCTION

Individual instructions are granted in very limited circumstances and must be approved by the professor, Director of Undergraduate Studies, and Curriculum Committee a semester prior to the individual instruction. Students can only be approved for one individual instruction per semester. They may not register for individual instruction in the same semester they register for an honors project, 01P:190. Students who do so will be administratively dropped from either the individual instruction or the honors project. Individual instruction only counts as art elective hours. Students must see an undergraduate academic advisor for procedure and paperwork.

WAIVERS

Waivers may be used by students to waive a prerequisite requirement. Waivers are not granted for work that is not supported by a college-level course. They cannot be used to waive a student out of a course required for the BFA sequence. Students interested in pursuing a waiver must first see an undergraduate academic advisor.

DEGREE AUDITS

It is the student's responsibility to be aware of and fulfill all requirements for graduation. The degree audit tells you what you need to do. Visit this link for a guide on reading the degree audit: www.uiowa.edu/web/advisingcenter/deli.

SCHOLARSHIPS

Criteria and Procedures for Awarding of Scholarships:

Scholarships for the next academic year will be awarded at the end of the previous spring semester on the basis of scholastic and artistic ability and the guidelines for each scholarship. The application deadline is February 1st.

Students Eligible for Scholarships:

Any student applying to the SAAH who meets the criteria for each of the specific scholarships. The links below provide a list of scholarships and criteria. Scholarships for undergraduate students will be recommended to the Director by the Area Heads.

Studio Art Scholarship Information: http://www.art.uiowa.edu/ug_sa_scholarships.html
Art History Scholarship Information: http://www.art.uiowa.edu/ug_ah_scholarships.html

Procedures:

Application forms must be submitted to the Administrative Assistant by February 1st.

All applicants must include:
- Complete application form (http://www.art.uiowa.edu/scholarship_appl.pdf)
- 8-10 images (5x7 jpeg or tiff 5–25 MB, PDF or Powerpoint 150 DPI max.) of any medium or video presentation. Provide a numbered list that includes your name, the title, date, medium and dimensions. Studio art Area Heads will receive a copy of the list of scholarship applicants and be given an opportunity to view each applicant's portfolio. There will then be a voting session to determine the most qualified recipient.

Scholarships are also available through the College of Liberal Arts and Sciences. For more information visit this link: http://clas.uiowa.edu/students/scholarships.
STUDY ABROAD

It is important to plan ahead for your study abroad. Students should see an academic advisor before planning a study abroad experience. Before you go to the Study Abroad Office in the Old Capitol Mall, there are some things you should first consider:

1. **What do you want to get out of the experience?** Are you looking to: Acquire language skills? Exposure to a specific culture? Ability to easily travel to other countries? Specific course study experience? Ease of transferring back credits? Is this a place you are or are not likely to get back to once you have a job? Will you be paying UI tuition or the tuition of a private institution? Are the credits considered transfer credits for residence requirements?

2. **Semester, winter break or summer study abroad?** It isn't necessary to be gone for a semester to have a great experience in a study abroad. There are different benefits to the summer and semester experiences, as well as the India Winterim offered through the SAAH. Summer and winter can be best for the BFA or double majors, but with careful planning most options can be considered.

3. Generally, we do not recommend that you take Studio Art courses abroad if you need them to fulfill a requirement. All studio art courses will need to go through a portfolio review to see if they meet any requirements of the major. If you want studio art courses to be used for elective art credits, you must make sure that they do not duplicate a course you have taken or will take in the future. For example, if you take Painting I at Iowa, you would not get elective art credit for Painting I taken in Italy as it is a duplicated course. If you are a BFA student, you would need to check with your BFA faculty advisor before taking anything in your BFA discipline outside of UI.

4. **Art History courses**- Art History courses are very good to do in a study abroad program because they can be approved prior to you leaving. They will need to be reviewed by the head of Art History prior to you going on your study abroad. (Some study abroad counselors say that it is ok to approve afterwards. This is only in very exceptional cases. Get them approved before you leave). To see if a course will fulfill an art history requirement, you need to bring information about the Study Abroad Program, the full syllabus including how the course is graded and the reading and field experience, to an undergraduate academic advisor. They will then go over the materials with the Head of Art History who will make the final decision. You need to bring the study abroad sheet of paper for the Head of Art History to sign. Once the sheet is signed, you will make a copy of it for your records and then return it to Study Abroad.

5. **Getting approved courses into the Studio Art or Art History major's degree audit.** You are responsible for having a copy of any paperwork that proves the course was approved for an art history requirement. Once you have completed the study abroad and your grades appear on your degree audit, you will contact the SAAH academic advisor with a copy of your paper and request that the course be moved to the appropriate section on your degree audit. The advisors and faculty DO NOT keep track of this for you. If you lose the sheet of paper, it will have to go through a new review to see if it is accepted.

6. **Study Abroad can be perceived as a play time away from school by some employers.** To make sure you get maximum benefit from your study abroad please see a Study Abroad counselor about ways to plan and interpret your experience for employers so that they see it as a unique learning experience that enhances your academic or employment application. Important things to consider incorporating into the study abroad, if possible, to show you maximized your opportunity abroad might include: local volunteering, studying the language while you are there, research incorporated into the experience, a special project you initiated and fulfilled while there.
PEER MENTORING

If a professor would like to have a peer mentor help out with a class, and wants the peer mentor to receive credit for helping, then the student should register for 610:099. This is how it typically works:

1. The student and professor agree upon expectations and assessment for the peer mentoring. For example, the number of hours per week that the student will spend on the class, what the student will do, the number of hours of credit the student will receive (1 or 2sh), and how the student will be evaluated.
2. Then, the professor contacts Diane Hauser (diane-hauser@uiowa.edu, 335-2633) to let her know that s/he would like to have a peer mentoring section and forwards the name and student ID number for those students who will be mentors.
3. Diane will add the section for that professor and grant permission to the students to add the course. She will only allow students to add the section after she is contacted by the instructor.
4. The students add the course and at the end of the semester, the faculty person assigns a grade.

GRIEVANCE PROCEDURES

If there is a perceived grievance in SAAH, please adhere to policies and procedures set forth by the College of Liberal Arts and Sciences: http://clas.uiowa.edu/students/handbook/student-rights-responsibilities#rights

In addition to the College’s procedures, there are other avenues through which students may proceed. These are covered in the “Policies and Regulations Affecting Students” by the Dean of Students (room 135 IMU) and available on-line at Code of Student Life (2011-2012 academic year) - Dean of Students - The University of Iowa or in the Division of Student Services Office, 249 IMU.

Students also are free to consult with the Office of Equal Opportunity and Diversity (202 Jessup Hall), Office of the Ombudsperson (C108 Seashore Hall), or University Counseling Service (3223 Westlawn).

SAAH FACILITIES

Currently the SAAH is located in several different buildings. The two main buildings are Studio Arts (SA) and Art Building West (ABW).

Building hours: Studio Arts 7:00am-10:00pm Monday-Sunday
Art Building West 7:30am-10:00pm Monday-Friday;
8:00am-8:00pm Saturday & Sunday

There is a front desk monitor or a security guard on duty at the Studio Arts Building from 5:00pm until 6:00am Monday through Friday and a security guard present all day Saturday and Sunday. There are no monitors or security guards at Art Building West.

If students are in the SAAH buildings when either building closes, they may remain in the building after hours. Students are not permitted to enter or re-enter either building after they close. Student employees should refer to their supervisor for building access and key policies related to their employment.

SAFETY

LINKS FOR STUDENTS

School of Art and Art History website: www.art.uiowa.edu

School of Art and Art History General Catalog:
http://www.registrar.uiowa.edu/registrar/catalog/liberalartsandsciences/artandarthistory/

College of Liberal Art and Sciences: www.clas.uiowa.edu

Academic Probation (CLAS):
http://clas.uiowa.edu/students/handbook/academic-probation

Career Center: http://www.careers.uiowa.edu/

Study Abroad: http://international.uiowa.edu/study-abroad

Center for Student Involvement and Leadership:
http://imu.uiowa.edu/center-for-student-involvement-and-leadership/

Student Health: http://studenthealth.uiowa.edu/

Tutoring Resources:
http://www.uiowa.edu/web/advisingcenter/academicsupporttutoring.htm

Student Disability Services: http://www.uiowa.edu/~sds/

Bus Routes and Schedules:
http://www.uiowa.edu/~cambus/
http://www.ebongo.org/