

Studio Access Proposal

Year:

Semester:

or Break:

Name:

Email address:

BA or BFA candidate:

MA or MFA candidate:

Area of study:

List currently enrolled studio art courses relevant to your proposal:

Currently enrolled students may access the studio during monitor hours.

*Please explain access needs outside of the above-mentioned hours. Please list dates and times and be as specific as possible.

Studio Use Proposal: Please write a few sentences about the purpose of your proposal including: potential materials, equipment, and processes

List studio room numbers you are proposing to access:

Studio Art faculty who support this proposal (from the discipline you are requesting studio access)

Please submit this form via email to the relevant Studio Specialist. You will receive email confirmation from the Specialist regarding the details of access if approved. Any deviation from agreed upon terms of access may result in loss of studio access.

If unmonitored access is approved, please be aware of the following studio access policies

- All users of the studio are responsible for never working alone where hazards are present. It is essential that you work in the presence of a "buddy." A "buddy" is a qualified (documented/authorized) user that has access to the studio. A "buddy" must be present in the studio or on the floor and in communication with you.
- You should use the studio with respect and clean up all messes and put back all supplies before leaving.
- Failure to comply with the buddy system may result in disciplinary action, including permanent suspension from the facility in accordance with the SAAH Studio Access Policy.
- If you are issued a key, you are responsible for that key. Do not lend the key or grant access to others. Access is limited to approved spaces only as noted on access agreement.

Access Agreement

*to be completed upon approval of Studio Access Proposal by Studio Specialist

Name: First

Last

University ID#

Area of Study

Status (check box)

Graduate

Undergraduate

Approved studio room numbers:

Approved dates of access:

Approved equipment/processes:

Studio Specialist approval:

Notes: