Spring 2023 Graduation Checklist

January:

1. Set up an appointment with Lynne in the first two weeks of classes to make sure that you have met all the requirements to graduate.
2. Students graduating with BFAs, need to set up appointments with their BFA advisors to discuss the show.
3. BFA students should have their BFA gallery time set up, if not see Holly Johnson in 150 ABW, ASAP.
4. BFA students check your degree audit to make sure you have signed up for ARTS:4195. This is a requirement of the BFA degree.
4. Begin Honors in the Major, if eligible. Once you have a faculty advisor confirmed, sign up for ARTS: 4190 and see Lynne for paperwork.
5. Deadline to add Honors in the Major deadline is Jan. 31.

February:

1. Request a current degree audit and confirm you will complete all requirements for graduation if you haven’t already done this.
2. Have all transcripts for coursework taken outside UI sent to Iowa-This is required.
3. Have you filled in second grade option paperwork on your MyUI, if applicable?
4. Fill in your application for graduation on your MyUI account. Deadline to apply for Spring 2023 graduation without a late fee February 24, 2023.

March:

1. Spring/Summer 2023 Honors in the Major students please refer to Honors in the major page for deadlines. https://art.uiowa.edu/undergraduate-program/studio-art/honors-in-studio-arts
2. Make an appointment to meet with a career coach. Shelby-j-smith@uiowa.edu for resources to find jobs and other opportunities.
3. Check to be sure you have RSVP’ed if you intend to attend in person graduation. Link will be sent by registrar.
4. Watch Art newsletter for information about the career fair for Art Students.
5. Good time to set up appointments to speak with faculty you might want to be a reference for a job or graduate school in the future, to see if they are willing to do that.

April:

1. Graduation information will be available at: http://registrar.uiowa.edu/commencement
2. Meet with our career coaches for information about job search resources
Update your resume; craft cover letters specific to each job; Get on Handshake and cleanup your social media platforms.
3. If you are graduating with Departmental Honors make an appointment with Lynne or Thalassa to make sure your abstract is almost in final form. Check HiM webpage for deadlines.
https://art.uiowa.edu/undergraduate-program/studio-art/honors-in-studio-arts
6. RSVP to SAAH graduation reception, if attending.

May:

1. Check the registrar site below for more specific information about graduation.
2. https://commencement.uiowa.edu/
3. All BFA shows should be completed along with the paperwork.
4. Preserve your email and electronic files and access: 
https://its.uiowa.edu/support/article/102464
5. Students doing Honors in the Major- show: May 1-5